

Setting Up a Grievance Procedure



Course objective

Equip participants with the knowledge and skills to establish an effective grievance procedure, fostering a positive work environment and addressing employee concerns.

Course description

Comprehensive training in designing a fair and transparent grievance resolution process. Learn best practices, legal compliance, and promoting open communication.

Learning outcome

1. Understand the significance of a well-defined grievance procedure.
2. Develop a customized grievance resolution process.
3. Handle various types of employee grievances effectively.
4. Promote transparency and open communication.
5. Ensure legal and ethical compliance.
6. Foster a culture of respect and inclusivity.
7. Train staff and management on grievance handling.
8. Continuously improve the procedure for employee satisfaction.

Course details

- 2-day course (10 hours)
- \$350 nett
- Classroom learning / E-learning